

SILVER OAKS

**COMMUNITY DEVELOPMENT
DISTRICT**

May 18, 2023

**BOARD OF SUPERVISORS
REGULAR
MEETING AGENDA**

SILVER OAKS

COMMUNITY DEVELOPMENT DISTRICT

AGENDA

LETTER

Silver Oaks Community Development District
OFFICE OF THE DISTRICT MANAGER
2300 Glades Road, Suite 410W•Boca Raton, Florida 33431
Phone: (561) 571-0010•Toll-free: (877) 276-0889•Fax: (561) 571-0013

May 11, 2023

Board of Supervisors
Silver Oaks Community Development District

Dear Board Members:

The Board of Supervisors of the Silver Oaks Community Development District will hold a Regular Meeting on May 18, 2023 at 11:15 a.m., or as soon thereafter as the matter may be heard at the Verano Social Clubhouse, 10291 SW Visconti Way, Port St. Lucie, Florida 34986. The agenda is as follows:

1. Call to Order/Roll Call
2. Public Comments
3. Consideration of Resolution 2023-04, Approving the Proposed Budget for Fiscal Year 2023/2024 and Setting a Public Hearing Thereon Pursuant to Florida Law; Addressing Transmittal, Posting and Publication Requirements; Addressing Severability; and Providing an Effective Date
4. Consideration of Resolution 2023-05, Designating Dates, Times and Locations for Regular Meetings of the Board of Supervisors of the District for Fiscal Year 2023/2024 and Providing for an Effective Date
5. Acceptance of Unaudited Financial Statements as of March 31, 2023
6. Approval of March 15, 2023 Public Hearings and Regular Meeting Minutes

Staff Reports

- A. District Counsel: *Kutak Rock LLP*
- B. District Engineer: *Michael B. Schorah and Associates, Inc.*
- C. District Manager: *Wrathell, Hunt and Associates, LLC*
 - 0 Registered Voters in District as of April 15, 2023
 - NEXT MEETING DATE: June 15, 2023, *immediately following Solaeris CDD and Preserve at Savannah Lakes CDD Meetings at 11:15 AM, respectively*

ATTENDEES:

Please identify yourself each time you speak to facilitate accurate transcription of meeting minutes.

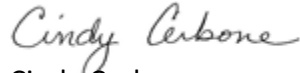
○ QUORUM CHECK

SEAT 1	JON SEIFEL	<input type="checkbox"/> IN PERSON	<input type="checkbox"/> PHONE	<input type="checkbox"/> NO
SEAT 2	MICHAEL CAPUTO	<input type="checkbox"/> IN PERSON	<input type="checkbox"/> PHONE	<input type="checkbox"/> NO
SEAT 3	TIMOTHY SMITH	<input type="checkbox"/> IN PERSON	<input type="checkbox"/> PHONE	<input type="checkbox"/> NO
SEAT 4	CANDICE SMITH	<input type="checkbox"/> IN PERSON	<input type="checkbox"/> PHONE	<input type="checkbox"/> NO
SEAT 5	JUSTIN FYRE	<input type="checkbox"/> IN PERSON	<input type="checkbox"/> PHONE	<input type="checkbox"/> NO

- 7. Board Members' Comments/Requests
- 8. Public Comments
- 9. Adjournment

If you should have any questions or concerns, please do not hesitate to contact me directly at (561) 346-5294 or Andrew Kantarzhi at (415) 516-2161.

Sincerely,



Cindy Carbone
 District Manager

FOR BOARD MEMBERS AND STAFF TO ATTEND BY TELEPHONE
CALL-IN NUMBER: 1-888-354-0094
PARTICIPANT PASSCODE: 867 327 4756

SILVER OAKS

COMMUNITY DEVELOPMENT DISTRICT

3

RESOLUTION 2023-04

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE SILVER OAKS COMMUNITY DEVELOPMENT DISTRICT APPROVING THE PROPOSED BUDGET FOR FISCAL YEAR 2023/2024 AND SETTING A PUBLIC HEARING THEREON PURSUANT TO FLORIDA LAW; ADDRESSING TRANSMITTAL, POSTING AND PUBLICATION REQUIREMENTS; ADDRESSING SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the District Manager has prepared and submitted to the Board of Supervisors (“**Board**”) of the Silver Oaks Community Development District (“**District**”), prior to June 15, 2023, the proposed operating budget (“**Proposed Budget**”) for the fiscal year beginning October 1, 2023 and ending September 30, 2024 (“**Fiscal Year 2023/2024**”); and

WHEREAS, the Board has considered the proposed budget and desires to set the required public hearing thereon.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE SILVER OAKS COMMUNITY DEVELOPMENT DISTRICT:

SECTION 1. The operating budget proposed by the District Manager for Fiscal Year 2023/2024 attached hereto as **Exhibit A** is hereby approved as the basis for conducting a public hearing to adopt said budget.

SECTION 2. The public hearing on the approved budget is hereby declared and set for the following date, hour, and location:

DATE: _____

HOUR: _____

LOCATION: Verano Social Clubhouse
10291 SW Visconti Way
Port St. Lucie, Florida 34986

SECTION 3. The District Manager is hereby directed to submit a copy of the proposed budgets to St. Lucie County at least sixty (60) days prior to the hearings set above.

SECTION 4. In accordance with Section 189.016, *Florida Statutes*, the District’s Secretary is further directed to post the approved budget on the District’s website at least two (2) days before the budget hearing date as set forth in Section 2 and shall remain on the website for at least 45 days.

SECTION 5. Notice of the public hearing shall be published in the manner prescribed in Florida law.

SECTION 6. This Resolution shall take effect immediately upon adoption.

PASSED AND ADOPTED this 18th day of May, 2023.

ATTEST:

**SILVER OAKS COMMUNITY DEVELOPMENT
DISTRICT**

Secretary/Assistant Secretary

Chair/Vice Chair, Board of Supervisors

Exhibit A: Fiscal Year 2023/2024 Budget

Exhibit A

Fiscal Year 2023/2024 Budget

**SILVER OAKS
COMMUNITY DEVELOPMENT DISTRICT
PROPOSED BUDGET
FISCAL YEAR 2024**

**SILVER OAKS
COMMUNITY DEVELOPMENT DISTRICT
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Definitions of General Fund Expenditures	2

**SILVER OAKS
COMMUNITY DEVELOPMENT DISTRICT
GENERAL FUND BUDGET
FISCAL YEAR 2024**

	Fiscal Year 2023			Total Actual & Projected	Proposed Budget FY 2024
	Adopted Budget FY 2023	Actual through 02/28/23	Projected through 9/30/2023		
REVENUES					
Landowner contribution	\$ 100,690	\$ 32,917	\$ 77,513	\$ 110,430	\$ 345,625
Total revenues	<u>100,690</u>	<u>32,917</u>	<u>77,513</u>	<u>110,430</u>	<u>345,625</u>
EXPENDITURES					
Professional & administrative					
Management/accounting/recording	48,000	20,000	28,000	48,000	48,000
Legal	25,000	1,214	23,786	25,000	25,000
Engineering	5,000	-	5,000	5,000	5,000
Audit	4,075	-	4,075	4,075	4,075
Arbitrage rebate calculation*	750	-	750	750	750
Dissemination agent**	1,000	-	1,000	1,000	1,000
Trustee***	6,750	-	6,750	6,750	5,500
Telephone	150	62	88	150	200
Postage	500	-	500	500	500
Printing & binding	375	156	219	375	500
Legal advertising	2,000	-	2,000	2,000	2,000
Annual special district fee	175	175	-	175	175
Insurance	5,500	5,000	-	5,000	6,050
Contingencies/bank charges	500	-	500	500	500
Website			-		
Hosting & maintenance	705	1,680	-	1,680	705
ADA compliance	210	-	210	210	210
Total professional & administrative	<u>100,690</u>	<u>28,287</u>	<u>72,878</u>	<u>101,165</u>	<u>100,165</u>
Field operations					
Field operations management	-	-	-	-	9,600
Field operations accounting	-	-	-	-	2,500
Wet ponds	-	-	-	-	8,000
Wetland maintenance	-	-	-	-	7,100
Upland maintenance	-	-	-	-	11,500
Irrigation supply-wells	-	-	-	-	30,000
Entryway maintenance	-	-	-	-	7,500
Entryway electricity	-	-	-	-	3,500
Landscape inspection	-	-	-	-	18,000
Landscape maintenance	-	-	-	-	110,000
Plant replacement	-	-	-	-	5,000
Irrigation repairs	-	-	-	-	5,000
Roadway maintenance	-	-	-	-	5,000
Streetlighting	-	-	-	-	11,760
Street tree-arborcare	-	-	-	-	10,000
Contingencies	-	-	-	-	1,000
Total field operations	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>245,460</u>

**SILVER OAKS
COMMUNITY DEVELOPMENT DISTRICT
GENERAL FUND BUDGET
FISCAL YEAR 2024**

	Fiscal Year 2023				Proposed Budget FY 2024
	Adopted Budget FY 2023	Actual through 02/28/23	Projected through 9/30/2023	Total Actual & Projected	
Total expenditures	100,690	28,287	72,878	101,165	345,625
Net increase/(decrease) of fund balance	-	4,630	4,635	9,265	-
Fund balance - beginning (unaudited)	-	(9,265)	(4,635)	(9,265)	-
Fund balance - ending (projected)	\$ -	\$ (4,635)	\$ -	\$ -	\$ -

*This expense will be realized the year after the issuance of bonds.

**This expense will be realized when bonds are issued

***These items will be realized when the CDD takes ownership of the related assets.

Total Number of Units	316
Professional & admin amount per unit	1,093.75

**SILVER OAKS
COMMUNITY DEVELOPMENT DISTRICT
DEFINITIONS OF GENERAL FUND EXPENDITURES**

EXPENDITURES

Professional & administrative

Management/accounting/recording	\$ 48,000
<p>Wrathell, Hunt and Associates, LLC (WHA), specializes in managing community development districts by combining the knowledge, skills and experience of a team of professionals to ensure compliance with all of the District's governmental requirements. WHA develops financing programs, administers the issuance of tax exempt bond financings, operates and maintains the assets of the community.</p>	
Legal	25,000
<p>General counsel and legal representation, which includes issues relating to public finance, public bidding, rulemaking, open meetings, public records, real property dedications, conveyances and contracts.</p>	
Engineering	5,000
<p>The District's Engineer will provide construction and consulting services, to assist the District in crafting sustainable solutions to address the long term interests of the community while recognizing the needs of government, the environment and maintenance of the District's facilities.</p>	
Audit	4,075
<p>Statutorily required for the District to undertake an independent examination of its books, records and accounting procedures.</p>	
Arbitrage rebate calculation	750
<p>To ensure the District's compliance with all tax regulations, annual computations are necessary to calculate the arbitrage rebate liability.</p>	
Dissemination agent	1,000
<p>The District must annually disseminate financial information in order to comply with the requirements of Rule 15c2-12 under the Securities Exchange Act of 1934. Wrathell, Hunt & Associates serves as dissemination agent.</p>	
Trustee	5,500
<p>Annual fee for the service provided by trustee, paying agent and registrar.</p>	
Telephone	200
<p>Telephone and fax machine.</p>	
Postage	500
<p>Mailing of agenda packages, overnight deliveries, correspondence, etc.</p>	
Printing & binding	500
<p>Letterhead, envelopes, copies, agenda packages, etc.</p>	
Legal advertising	2,000
<p>The District advertises for monthly meetings, special meetings, public hearings, public bids, etc.</p>	
Annual special district fee	175
<p>Annual fee paid to the Florida Department of Economic Opportunity.</p>	
Insurance	6,050
<p>The District will obtain public officials and general liability insurance.</p>	
Contingencies/bank charges	500
<p>Bank charges and other miscellaneous expenses incurred during the year.</p>	
Website	
Hosting & maintenance	705
ADA compliance	210
Total professional & administrative	100,165

**SILVER OAKS
COMMUNITY DEVELOPMENT DISTRICT
DEFINITIONS OF GENERAL FUND EXPENDITURES**

EXPENDITURES (CONTINUED)

Field operations

Field operations management	9,600
Field operations accounting	2,500
Wet ponds	8,000
Wetland maintenance	7,100
Upland maintenance	11,500
Irrigation supply-wells	30,000
Entryway maintenance	7,500
Entryway electricity	3,500
Landscape inspection	18,000
Landscape maintenance	110,000
Plant replacement	5,000
Irrigation repairs	5,000
Roadway maintenance	5,000
Streetlighting	11,760
Street tree-arborcare	10,000
Contingencies	1,000
Total field operations	<u>245,460</u>
Total expenditures	<u><u>\$345,625</u></u>

SILVER OAKS

COMMUNITY DEVELOPMENT DISTRICT

4

RESOLUTION 2023-05

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE SILVER OAKS COMMUNITY DEVELOPMENT DISTRICT DESIGNATING DATES, TIMES AND LOCATIONS FOR REGULAR MEETINGS OF THE BOARD OF SUPERVISORS OF THE DISTRICT FOR FISCAL YEAR 2023/2024 AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, the Silver Oaks Community Development District (“**District**”) is a local unit of special-purpose government created and existing pursuant to Chapter 190, *Florida Statutes*; and

WHEREAS, the District is required by Section 189.015, *Florida Statutes*, to file quarterly, semi-annually, or annually a schedule (including date, time, and location) of its regular meetings with local governing authorities; and

WHEREAS, further, in accordance with the above-referenced statute, the District shall also publish quarterly, semi-annually, or annually the District’s regular meeting schedule in a newspaper of general paid circulation in the county in which the District is located.

WHEREAS, the Board desires to adopt the Fiscal Year 2023/2024 meeting schedule attached as **Exhibit A**.

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE SILVER OAKS COMMUNITY DEVELOPMENT DISTRICT:

1. **ADOPTING FISCAL YEAR 2023/2024 ANNUAL MEETING SCHEDULE.** The Fiscal Year 2023/2024 annual meeting schedule attached hereto and incorporated by reference herein as **Exhibit A** is hereby approved and shall be published in accordance with the requirements of Florida law and also provided to applicable governing authorities.

2. **EFFECTIVE DATE.** This Resolution shall become effective immediately upon its adoption.

PASSED AND ADOPTED this 18th day of May, 2023.

ATTEST:

SILVER OAKS COMMUNITY DEVELOPMENT DISTRICT

Secretary/Assistant Secretary

Chair/Vice Chair, Board of Supervisors

EXHIBIT "A"

SILVER OAKS COMMUNITY DEVELOPMENT DISTRICT		
BOARD OF SUPERVISORS FISCAL YEAR 2023/2024 MEETING SCHEDULE		
LOCATION		
<i>Verano Social Clubhouse, 10291 SW Visconti Way, Port St. Lucie, Florida 34986</i>		
DATE	POTENTIAL DISCUSSION/FOCUS	TIME
October 19, 2023	Regular Meeting	11:15 AM*
November 16, 2023	Regular Meeting	11:15 AM*
December 21, 2023	Regular Meeting	11:15 AM*
January 18, 2024	Regular Meeting	11:15 AM*
February 15, 2024	Regular Meeting	11:15 AM*
March 21, 2024	Regular Meeting	11:15 AM*
April 18, 2024	Regular Meeting	11:15 AM*
May 16, 2024	Regular Meeting	11:15 AM*
June 20, 2024	Regular Meeting	11:15 AM*
July 18, 2024	Regular Meeting	11:15 AM*
August 15, 2024	Regular Meeting	11:15 AM*
September 19, 2024	Regular Meeting	11:15 AM*
<p><i>*Meetings will commence at 11:15 a.m., or immediately following the adjournment of the Solaeris Community Development District and Preserve at Savannah Lakes Community Development District meetings, respectively</i></p>		

SILVER OAKS

COMMUNITY DEVELOPMENT DISTRICT

UNAUDITED FINANCIAL STATEMENTS

**SILVER OAKS
COMMUNITY DEVELOPMENT DISTRICT
FINANCIAL STATEMENTS
UNAUDITED
MARCH 31, 2023**

**SILVER OAKS
COMMUNITY DEVELOPMENT DISTRICT
BALANCE SHEET
GOVERNMENTAL FUNDS
MARCH 31, 2023**

	General Fund	Debt Service Fund	Capital Projects Fund	Total Governmental Funds
ASSETS				
Cash	\$ 6,000	\$ -	\$ -	\$ 6,000
Due from Landowner	4,870	625	-	5,495
Total assets	<u>\$ 10,870</u>	<u>\$ 625</u>	<u>\$ -</u>	<u>\$ 11,495</u>
LIABILITIES AND FUND BALANCES				
Liabilities:				
Accounts payable	\$ 4,870	\$ 625	\$ -	\$ 5,495
Due to Landowner	-	6,993	2,407	9,400
Landowner advance	6,000	-	-	6,000
Total liabilities	<u>10,870</u>	<u>7,618</u>	<u>2,407</u>	<u>20,895</u>
DEFERRED INFLOWS OF RESOURCES				
Deferred receipts	4,870	-	-	4,870
Total deferred inflows of resources	<u>4,870</u>	<u>-</u>	<u>-</u>	<u>4,870</u>
Fund balances:				
Restricted for:				
Debt service	-	(6,993)	-	(6,993)
Capital projects	-	-	(2,407)	(2,407)
Unassigned	(4,870)	-	-	(4,870)
Total fund balances	<u>(4,870)</u>	<u>(6,993)</u>	<u>(2,407)</u>	<u>(14,270)</u>
Total liabilities, deferred inflows of resources and fund balances	<u>\$ 10,870</u>	<u>\$ 625</u>	<u>\$ -</u>	<u>\$ 11,495</u>

**SILVER OAKS
COMMUNITY DEVELOPMENT DISTRICT
GENERAL FUND
STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCES
FOR THE PERIOD ENDED MARCH 31, 2023**

	<u>Current Month</u>	<u>Year to Date</u>	<u>Budget</u>	<u>% of Budget</u>
REVENUES				
Landowner contribution	\$ 4,635	\$ 37,553	\$ 100,690	37%
Total revenues	<u>4,635</u>	<u>37,553</u>	<u>100,690</u>	37%
EXPENDITURES				
Professional & administrative				
Management/accounting/recording	4,000	24,000	48,000	50%
Legal	312	1,526	25,000	6%
Engineering	-	-	5,000	0%
Audit	-	-	4,075	0%
Arbitrage rebate calculation ¹	-	-	750	0%
Dissemination agent ²	-	-	1,000	0%
Trustee ³	-	-	6,750	0%
Telephone	12	75	150	50%
Postage	-	-	500	0%
Printing & binding	31	187	375	50%
Legal advertising	515	515	2,000	26%
Annual special district fee	-	175	175	100%
Insurance	-	5,000	5,500	91%
Contingencies/bank charges	-	-	500	0%
Website				
Hosting & maintenance	-	1,680	705	238%
ADA compliance	-	-	210	0%
Total professional & administrative	<u>4,870</u>	<u>33,158</u>	<u>100,690</u>	33%
Excess/(deficiency) of revenues over/(under) expenditures	(235)	4,395	-	
Fund balances - beginning	(4,635)	(9,265)	-	
Fund balances - ending	<u>\$ (4,870)</u>	<u>\$ (4,870)</u>	<u>\$ -</u>	

¹This expense will be realized the year after the issuance of bonds.

²This expense will be realized when bonds are issued

³These items will be realized when the CDD takes ownership of the related assets.

**SILVER OAKS
COMMUNITY DEVELOPMENT DISTRICT
STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCES
DEBT SERVICE FUND
FOR THE PERIOD ENDED MARCH 31, 2023**

	<u>Current Month</u>	<u>Year To Date</u>
REVENUES	<u>\$ -</u>	<u>\$ -</u>
Total revenues	<u>-</u>	<u>-</u>
 EXPENDITURES		
Debt service		
Cost of issuance	<u>625</u>	<u>1,125</u>
Total debt service	<u>625</u>	<u>1,125</u>
 Excess/(deficiency) of revenues over/(under) expenditures	 (625)	 (1,125)
 Fund balances - beginning	 <u>(6,368)</u>	 <u>(5,868)</u>
Fund balances - ending	<u><u>\$ (6,993)</u></u>	<u><u>\$ (6,993)</u></u>

**SILVER OAKS
COMMUNITY DEVELOPMENT DISTRICT
STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCES
CAPITAL PROJECTS FUND
FOR THE PERIOD ENDED MARCH 31, 2023**

	<u>Current Month</u>	<u>Year To Date</u>
REVENUES	<u>\$ -</u>	<u>\$ -</u>
Total revenues	<u>-</u>	<u>-</u>
 EXPENDITURES		
Capital outlay	<u>-</u>	<u>1,980</u>
Total expenditures	<u>-</u>	<u>1,980</u>
 Excess/(deficiency) of revenues over/(under) expenditures	 - -	 (1,980)
 Fund balances - beginning	 (2,407)	 (427)
Fund balances - ending	<u>\$ (2,407)</u>	<u>\$ (2,407)</u>

SILVER OAKS

COMMUNITY DEVELOPMENT DISTRICT

MINUTES

DRAFT

**MINUTES OF MEETING
SILVER OAKS
COMMUNITY DEVELOPMENT DISTRICT**

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The Board of Supervisors of the Silver Oaks Community Development District held a Public Hearing and Special Meeting on March 15, 2023, at 9:00 a.m., at the offices of Culpepper and Terpening, Inc., 2960 South 25th Street, Fort Pierce, Florida 34981.

Present at the meeting were:

Michael Caputo	Chair
Tim Smith	Vice Chair
Jon Seifel	Assistant Secretary

Also present were:

Cindy Cerbone	District Manager
Andrew Kantarzhi	Wrathell, Hunt and Associates, LLC (WHA)
Jere Earlywine (via telephone)	District Counsel
Justin Frye	Kolter Land Partners LLC

FIRST ORDER OF BUSINESS

Call to Order/Roll Call

Mr. Kantarzhi called the meeting to order at 9:21 a.m. Supervisors Caputo, Seifel and Tim Smith, were present, in person. Supervisors Meath and Candace Smith were not present.

SECOND ORDER OF BUSINESS

Public Comments

No members of the public spoke.

THIRD ORDER OF BUSINESS

**Acceptance of Resignation of Supervisor
Greg Meath [SEAT 5]; Term Expires
November 2024**

Mr. Smith presented Mr. Greg Meath’s resignation letter.

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On MOTION by Mr. Caputo and seconded by Mr. Smith, with all in favor, the resignation of Mr. Greg Meath from Seat 5, was accepted.

FOURTH ORDER OF BUSINESS

Consider Appointment of Justin Frye to Fill Unexpired Term of Seat 5

Mr. Smith nominated Mr. Justin Frye to fill Seat 5. No other nominations were made.

On MOTION by Mr. Smith and seconded by Mr. Caputo, with all in favor, appointment of Mr. Justin Frye to fill Seat 5, was approved.

- **Administration of Oath of Office to Newly Appointed Supervisor (the following to be provided in separate package)**

Mr. Kantarzhi, a Notary of the State of Florida and duly authorized, administered the Oath of Office to Mr. Justin Frye. Mr. Frye is already familiar with the following:

- A. Guide to Sunshine Amendment and Code of Ethics for Public Officers and Employees**
- B. Membership, Obligations and Responsibilities**
- C. Financial Disclosure Forms**
 - I. Form 1: Statement of Financial Interests**
 - II. Form 1X: Amendment to Form 1, Statement of Financial Interests**
 - III. Form 1F: Final Statement of Financial Interests**
- D. Form 8B: Memorandum of Voting Conflict**

FIFTH ORDER OF BUSINESS

Consideration of Resolution 2023-01, Designating Certain Officers of the District, and Providing for an Effective Date

Mr. Kantarzhi presented Resolution 2023-01. Mr. Smith nominated the following slate:

Chair	Michael Caputo
Vice Chair	Timothy Smith
Assistant Secretary	John Seifel

- 72 Assistant Secretary Candice Smith
- 73 Assistant Secretary Justin Frye
- 74 Assistant Secretary Cindy Cerbone
- 75 Assistant Secretary Andrew Kantarzhi

76 No other nominations were made.

77 Prior appointments by the Board for Secretary, Treasurer and Assistant Treasurer
78 remain unaffected by this Resolution.

79

80 **On MOTION by Mr. Smith and seconded by Mr. Caputo, with all in favor,**
 81 **Resolution 2023-01, Designating Certain Officers of the District, as nominated,**
 82 **and Providing for an Effective Date, was adopted.**

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85 **SIXTH ORDER OF BUSINESS**

Public Hearing on Adoption of Florida-Friendly Fertilizer Use Rules

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88 **A. Proofs/Affidavits of Publication**

89 **B. Consideration of Resolution 2023-02, Adopting Rules Relating to Fertilizer Use; and**
90 **Providing for Severability and an Effective Date**

91 Mr. Kantarzhi stated that St. Lucie County has an ordinance addressing the use of
92 fertilizer. Mr. Earlywine stated the CDD Rule essentially mimics the County ordinance/code. The
93 CDD has authority to adopt and enforce rules and can fine and collect damages. As there is
94 some question as to whether the CDD can enforce the Rule on private property, the Rule was
95 drafted to primarily apply to CDD property; however, the South Florida Water Management
96 District (SFWMD) believes and he essentially agrees that the CDD can do so.

97 Ms. Cerbone asked if the CDD should include this Rule in any landscaping or other
98 contracts/agreements. Mr. Earlywine stated it applies regardless but it is good to have it in the
99 agreements, etc. Mr. Frye questioned if this is necessary for other CDDs if it was not requested.
100 Mr. Earlywine felt that, since it is a County Ordinance and the SFWMD requested it, it is at the
101 Board’s discretion but it would be good to adopt it.

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On MOTION by Mr. Frye and seconded by Mr. Smith, with all in favor, the Public Hearing was opened.

No members of the public spoke.

On MOTION by Mr. Frye and seconded by Mr. Smith, with all in favor, the Public Hearing was closed.

Mr. Kantarzhi presented Resolution 2023-02.

On MOTION by Mr. Smith and seconded by Mr. Caputo, with all in favor, Resolution 2023-02, Adopting Rules Relating to Fertilizer Use; and Providing for Severability and an Effective Date, was adopted.

SEVENTH ORDER OF BUSINESS

Consideration of Resolution 2023-03, Designating Dates, Times and Locations for Regular Meetings of the Board of Supervisors for Fiscal Year 2022/2023 and Providing for an Effective Date

Mr. Kantarzhi presented Resolution 2023-03.

On MOTION by Mr. Frey and seconded by Mr. Smith, with all in favor, Resolution 2023-03, Designating Dates, Times and Locations for Regular Meetings of the Board of Supervisors for Fiscal Year 2022/2023 and Providing for an Effective Date, was adopted.

EIGHTH ORDER OF BUSINESS

Ratification of Engagement with Jere Earlywine at Kutak Rock LLP

Mr. Earlywine presented the Transition Letter and noted that the rates with Kutak Rock LLP will be the same as with his prior firm.

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On MOTION by Mr. Frye and seconded by Mr. Caputo, with all in favor, engagement of Jere Earlywine/Kutak Rock LLP for District Counsel Services, was ratified.

Discussion ensued regarding who has signatory authority.

Ms. Cerbone stated that it is the Chair, Vice Chair and, as needed, the Secretary.

Regarding who had authority to sign the District Counsel Services transition letter, Ms. Cerbone felt that probably any Board Member could sign it. Mr. Earlywine stated as long as Ms. Smith is a Board Member, it is okay for her to sign it, as the rule states that the Chair, Vice Chair or, in their absence, an Assistant Secretary can sign.

NINTH ORDER OF BUSINESS

Discussion: Fiscal Year 2024 Proposed Budget

Ms. Cerbone stated that she and Mr. Kantarzhi will work with Mr. Frye on the proposed Fiscal Year 2024 budget.

TENTH ORDER OF BUSINESS

Acceptance of Unaudited Financial Statements as of January 31, 2023

Mr. Kantarzhi presented the Unaudited Financial Statements as of January 31, 2023.

On MOTION by Mr. Smith and seconded by Mr. Frye, with all in favor, the Unaudited Financial Statements as of January 31, 2023, were accepted.

ELEVENTH ORDER OF BUSINESS

Approval of August 16, 2022 Public Hearings and Regular Meeting Minutes

Mr. Kantarzhi presented the August 16, 2022 Public Hearings and Regular Meeting Minutes.

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On MOTION by Mr. Caputo and seconded by Mr. Smith, with all in favor, the August 16, 2022 Public Hearings and Regular Meeting Minutes, as presented, were approved.

TWELFTH ORDER OF BUSINESS

Staff Reports

A. District Counsel: *Kutak Rock LLP*

Mr. Earlywine stated they are just waiting on permits needed in order to issue bonds and post the offering statement. The Construction Contract Assignment is fairly far along.

Discussion ensued regarding assignments to the CDD, using the same contractor as for the Preserve at Savannah Lakes CDD and setting up direct purchasing for this CDD.

B. District Engineer: *Michael B. Schorah and Associates, Inc.*

There was no report.

C. District Manager: *Wrathell, Hunt and Associates, LLC*

- **NEXT MEETING DATE: April 20, 2023, immediately following Solaeris CDD Meeting at 11:15 AM**

- **QUORUM CHECK**

The next meeting will be April 20, 2023, unless cancelled.

THIRTEENTH ORDER OF BUSINESS

Board Members' Comments/Requests

There were no Board Members' comments or requests.

FOURTEENTH ORDER OF BUSINESS

Public Comments

No members of the public spoke.

FIFTEENTH ORDER OF BUSINESS

Adjournment

On MOTION by Mr. Caputo and seconded by Mr. Smith, with all in favor, the meeting adjourned at 9:38 a.m.

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Secretary/Assistant Secretary

Chair/Vice Chair

SILVER OAKS

COMMUNITY DEVELOPMENT DISTRICT

STAFF

REPORTS



Gertrude Walker
Supervisor of Elections
St. Lucie County

4132 Okeechobee Road • Fort Pierce, FL 34947-5412 • (772) 462-1500 • Fax (772) 462-1439

April 15, 2023

Daphne Gillyard
Wrathell, Hunt & Associates, LLC
2300 Glades Road
Suite 410W
Boca Raton, Florida 33431

Dear Ms. Gillyard:

This letter is in reference to the number of registered voters as of April 15, 2023 in the Community Development Districts listed below based on the mapping forwarded by your organization. If any of your mapping information has changed, please forward the applicable documentation to our office as soon as possible.

CDD NAME	REGISTERED VOTERS
Preserve at Savannah Lakes	0
Silver Oaks	0
Solaeris	0

Please contact Kris Barcomb at 772-462-1508 if you have any questions or need additional information.

Sincerely,

Gertrude Walker
St. Lucie County Supervisor of Elections

SILVER OAKS COMMUNITY DEVELOPMENT DISTRICT

BOARD OF SUPERVISORS FISCAL YEAR 2022/2023 MEETING SCHEDULE

LOCATION

*Verano Social Clubhouse
10291 SW Visconti Way, Port St. Lucie, Florida 34986*

DATE	POTENTIAL DISCUSSION/FOCUS	TIME
April 20, 2023	Regular Meeting	11:15 AM*
May 18, 2023	Regular Meeting	11:15 AM*
June 15, 2023	Regular Meeting	11:15 AM*
July 20, 2023	Regular Meeting	11:15 AM*
August 17, 2023	Regular Meeting	11:15 AM*
September 21, 2023	Regular Meeting	11:15 AM*

**Meetings will commence immediately following adjournment of Solaeris CDD meetings, scheduled to commence at 11:15 AM*